



Local Emergency Management Arrangements

SHIRE OF JERRAMUNGUP

**SHIRE OF JERRAMUNGUP
EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the EM Act 2005, endorsed by the Shire of Jerramungup Local Emergency Management Committee (LEMC) and has been tabled with the District Emergency Management Committee (DEMC).

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Chairperson
Jerramungup LEMC

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Date

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Endorsed by Council
Shire President

.....

Date

TABLE OF CONTENTS

<u>LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS</u>	<u>1</u>
<u>DISTRIBUTION</u>	<u>6</u>
<u>AMENDMENT RECORD</u>	<u>7</u>
<u>GLOSSARY OF TERMS</u>	<u>8</u>
<u>PART 1 – INTRODUCTION</u>	<u>14</u>
1.1 AUTHORITY	14
COMMUNITY CONSULTATION	14
1.2 DOCUMENT AVAILABILITY	14
1.3 AREA COVERED (CONTEXT)	14
1.4 AIM	15
1.5 PURPOSE	15
1.6 SCOPE	15
1.7 RELATED DOCUMENTS & ARRANGEMENTS	15
1.7.1 LOCAL EMERGENCY MANAGEMENT POLICIES	15
1.7.2 EXISTING PLANS & ARRANGEMENTS	16
1.8 AGREEMENTS, UNDERSTANDINGS & COMMITMENTS	16
1.9 ADDITIONAL SUPPORT	16
1.10 SPECIAL CONSIDERATIONS	17
1.11 RESOURCES	17
1.12 FINANCIAL ARRANGEMENTS	17
RESPONSE	17
1.13 ROLES & RESPONSIBILITIES	17
LOCAL EMERGENCY COORDINATOR	17
CHAIR PERSON LOCAL EMERGENCY MANAGEMENT COMMITTEE	17
LOCAL EMERGENCY MANAGEMENT COMMITTEE	17
LOCAL GOVERNMENT	18
HAZARD MANAGEMENT AGENCY	18
COMBAT AGENCIES	18
SUPPORT ORGANISATION	18
<u>PART 2 – PLANNING (LEMC ADMINISTRATION)</u>	<u>19</u>

2.1 LEMC MEMBERSHIP (POSITIONS)	19
2.2 MEETING SCHEDULE	19
2.3 LEMC CONSTITUTION & PROCEDURES	19
2.4 ANNUAL REPORTS ANNUAL BUSINESS PLAN	19
2.5 EMERGENCY RISK MANAGEMENT	19
PART 3 – RESPONSE	20
<hr/>	
3.1 RISKS – EMERGENCIES LIKELY TO OCCUR	20
3.2 ACTIVATION OF LOCAL ARRANGEMENTS	21
INCIDENT SUPPORT GROUP (ISG)	21
ROLE	21
TRIGGERS FOR THE ACTIVATION OF AN ISG	21
EMERGENCY COORDINATION CENTRE INFORMATION	22
MEDIA MANAGEMENT AND PUBLIC INFORMATION.	23
3.3 PUBLIC WARNING SYSTEMS	23
LOCAL SYSTEMS	23
RADIO	24
PUBLIC NOTICES	24
3.4.1 EVACUATION	24
3.4.1 EVACUATION PLANNING PRINCIPLES	24
MANAGEMENT	24
SPECIAL NEEDS GROUPS	25
3.4.2 DEMOGRAPHICS	28
EVACUATION / WELFARE CENTRES	28
ROUTES & MAPS	28
ANIMALS (INCLUDING ASSISTANCE ANIMALS)	29
LOCAL WELFARE COORDINATOR	29
LOCAL WELFARE LIAISON OFFICER	29
DISTRICT EMERGENCY SERVICES OFFICER	29
3.6 STATE & NATIONAL REGISTRATION & ENQUIRY	29
WELFARE CENTRES	29
PART 4 – RECOVERY	30
<hr/>	
PART 5 – EMERGENCY CONTACTS DIRECTORY	30
<hr/>	
PART 6 – EXERCISING & REVIEWING	30
<hr/>	
EXERCISING	30

Shire of Jerramungup Local Emergency Management Arrangements

AIM	30
FREQUENCY	30
TYPES	30
REPORTING OF EXERCISES	30
REVIEW	30

APPENDICES

CONTACTS	31
RISK REGISTER SCHEDULE	35
RESOURCES	36
SHIRE OF JERRAMUNGUP	36
EVACUATION / WELFARE CENTRE INFORMATION	38
ROE PARK / TOWN HALL, JERRAMUNGUP	33
PELICAN PARK / BREMER BAY COMMUNITY RESOURCE CENTRE	37
OTHER EVACUATION POINTS:	46
MAP OF THE TOWNSITE	55
DEMOGRAPHICS	59

Distribution

Distribution List	
Organisation	No Copies
Shire of Jerramungup	3
Community Resource Centre – Jerramungup	1
Community Resource Centre – Bremer Bay	1
WA Police – Jerramungup	1
St Johns Ambulance – Jerramungup	1
Volunteer Fire & Emergency Services Unit – Jerramungup	1
Volunteer Fire & Emergency Services Unit – Bremer Bay	1
Volunteer Marine Rescue – Bremer Bay	1
Department of Agriculture & Food WA – Jerramungup	1
Medical Centre – Jerramungup	1
Medical Centre – Bremer Bay	1
Department for Child Protection and Family Support – Albany	1

Amendment Record

No.	Date	Amendment Details	By
1		Complete re-write of 2004 Arrangements	LEMC
2	9 th September 2013	Special Needs Group updated	LEMC
3	9 th September 2013	Contact Group updated	LEMC
4	9 th September 2013	Updated LEMC Arrangements provided to Committee Members and Distribution List	LEMC
5	June 2014	Updated contact details	LEMC
6			
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GLOSSARY OF TERMS

For additional information in regards to the Glossary of Terms, refer to the Emergency Management Western Australia Glossary 2009

AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS) – A nationally adopted structure to formalize a coordinated approach to emergency incident management.

AIIMS STRUCTURE – The combination of facilities, equipment, personnel, procedures and communications operating within a common organizational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident (AIIMS)

COMBAT - take steps to eliminate or reduce the effects of a hazard on the community.

COMBAT AGENCY – A combat agency prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

COMMUNITY EMERGENCY RISK MANAGEMENT – See **RISK MANAGEMENT**.

COMPREHENSIVE APPROACH – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* 'disaster cycle', 'disaster phases' and 'PPRR'

COMMAND – The direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. *See also* **COMMAND and COORDINATION**.

CONTROL – The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan, and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. *See also* **COMMAND and COORDINATION**.

COORDINATION – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also CONTROL and COMMAND.*

DISTRICT – means the municipality of the Shire of Jerramungup.

EMERGENCY – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

EMERGENCY MANAGEMENT – The management of the adverse effects of an emergency including:

- (a) Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- (b) Preparedness – preparation for response to an emergency
- (c) Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- (d) Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

EMERGENCY MANAGEMENT AGENCY – A hazard management agency (HMA), a combat agency or a support organisation.

EMERGENCY RISK MANAGEMENT – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

SES –State Emergency Service.

VFRS –Volunteer Fire & Rescue Service.

VMR –Volunteer Marine Rescue.

DFES – Department Fire & Emergency Services Authority of WA.

BFB – Bush Fire Brigade – established by a local government under the Bush Fires Act 1954.

VFES – Volunteer Fire & Emergency Services

HAZARD

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the Criminal Code Act 1995 of the Commonwealth
- (f) any other event, situation or condition that is capable or causing or resulting in
 - (i) loss of life, prejudice to the safety or harm to the health of persons or animals or
 - (ii) destruction of or damage to property or any part of the environment and is prescribed by the regulations

HAZARD MANAGEMENT AGENCY (HMA) – A public authority or other person, prescribed by regulations because of that agency’s functions under any written law or because of its specialized knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

INCIDENT – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

A sudden event which, but for mitigating circumstances, could have resulted in an accident.

An emergency event or series of events which requires a response from one or more of the statutory response agencies. *See also ACCIDENT, EMERGENCY and DISASTER.*

INCIDENT AREA (IA) – The area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

INCIDENT CONTROLLER – The person appointed by the Hazard Management Agency for the overall management of an incident within a designated incident area

INCIDENT MANAGER – See **INCIDENT CONTROLLER**

INCIDENT MANAGEMENT TEAM (IMT) – A group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team headed by the incident manager which is responsible for the overall control of the incident.

INCIDENT SUPPORT GROUP (ISG) – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

LG – Local Government meaning the Shire of Jerramungup & Shire of Jerramungup Council.

LIFELINES – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

LOCAL EMERGENCY COORDINATOR (LEC) - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*.

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) – Based on either local government boundaries or emergency management sub-districts. Chaired by the Shire President/Mayor (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair. Executive support should be provided by the local government.

MUNICIPALITY – Means the district of the Shire of Jerramungup..

OPERATIONS – The direction, supervision and implementation of tactics in accordance with the Incident Action Plan. *See also* **EMERGENCY OPERATION**.

OPERATIONAL AREA (OA) – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

PREVENTION – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

PREPAREDNESS – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

RESPONSE – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

RECOVERY – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

RISK – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

RISK MANAGEMENT – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

RISK REGISTER – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

RISK STATEMENT – A statement identifying the hazard, element at risk and source of risk.

SUPPORT ORGANISATION – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

TELECOMMUNICATIONS – The transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

TREATMENT OPTIONS – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

VULNERABILITY – The degree of susceptibility and resilience of the community and environment to hazards. *The degree of loss to a given element at risk or set of such elements

resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

WELFARE CENTRE – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

PART 1 – INTRODUCTION

1.1 Authority

These arrangements have been prepared in accordance with s. 41(1) of the Emergency Management Act 2005 and endorsed by the Jerramungup Local Emergency Management Committee and approved by the Shire of Jerramungup.

Community Consultation

This document has been developed in consultation with the LEMC as a representative committee providing advice and information to each Council on behalf of the community.

1.2 Document Availability

This document is available to the public via the Shire of Jerramungup web site. Hardcopies are available on request at the Council Office.

1.3 Area Covered (Context)

The town of Jerramungup was established in 1953 as a war service settlement area and gazetted in 1957. Though only a relatively young farming and agriculture region, the area is rich in history and proud of its heritage.

The town has a population of approximately 480 (480 in 2011 census) and boasts a primary school (Years 1-7), high school (Years 8-10), and a number of businesses including a general store, newsagency, post office, rural stores, motel/hotel, caravan park, resource centre and roadhouse.

The town of Bremer Bay (population approx. 752) is growing fast both in terms of development and tourism. The unspoilt coastline offers numerous recreational pursuits from fishing, beach combing and walking on some of the finest beach sand in the southern hemisphere, whale watching, and plenty of swimming in the magnificent turquoise waters of the various bays and beaches.

Facilities available in Bremer Bay include a primary school, resource centre, and a health centre with a resident nurse and doctor available two days each week. The sports minded individual is well catered for with a sports club and golf course, and visitors can find somewhere to stay with two caravan parks and a resort with hotel and accommodation. Local businesses include a general store, roadhouse, hardware store, dive & sports store, and fish processors.

The Fitzgerald River National Park, located east of Jerramungup and Bremer Bay, and easily accessible from both towns, is one of the largest national parks in Australia containing 20% of the State's described plant species. The park covers an area of 329,039 ha and is one of the most diverse botanical regions in the world, featuring more than 1800 species of plants.

1.4 Aim

The aim of the Shire of Jerramungup Local Emergency Management Arrangements is to describe the overall emergency management coordination arrangements within the Shire.

1.5 Purpose

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate". (s. 41(2) of the Act).

1.6 Scope

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.

Furthermore:

- a) This document applies to the local government district of the Shire of Jerramungup;
- b) This document covers areas where the Shire of Jerramungup (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Jerramungup's (LG) capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) The Shire Jerramungup's (LG) responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

1.7 Related Documents & Arrangements

1.7.1 Local Emergency Management Policies

The Shire of Jerramungup has a combined local emergency management committee for the purpose of planning for major emergencies affecting the community.

1.7.2 Existing Plans & Arrangements

The following tables identify relevant local hazard specific plans

Local Plans

Table 1.1

Document	Owner	Location
Risk Register	Shire of Jerramungup	Shire of Jerramungup
Risk Treatment Schedule	Shire of Jerramungup	Shire of Jerramungup

Relevant State Emergency Management Plans (Westplans)

Table 1.2

Document	Owner	Location
Flood	DFES	DFES Web
Bushfire	DFES / DPaW / LG	DFES Web
HazMat	DFES	DFES Web
Animal & Plant Biosecurity	Dept Agriculture & Food	DFES Web
Road Transport Accident	WA Police	DFES Web
Marine Oil Pollution	Dept Transport	DFES Web
Severe Storm	DFES	DFES Web
Aircrash	WA Police	DFES Web
Human Epidemic	Health Dept	DFES Web

1.8 Agreements, Understandings & Commitments

The following table represents a summary of agreements the Shire of Jerramungup has entered into for the provision of aid during emergencies.

Table 1.3

Parties to the Agreement	Summary of the Agreement	Special Considerations
Nil		

1.9 Additional Support

Table 1.4

Organisation	Description	Comments	Contacts
Nil			

1.10 Special Considerations

During various time of the year the following may have effect on the availability of resources, volunteers or the number of people in a township.

1. Seasonal Agricultural Activities
 - a. Seeding – May – July
 - b. Harvest – November – January
2. Bushfire Season – November – April
3. Tourist Influx – November- April

1.11 Resources

Refer to resources tab

1.12 Financial Arrangements

Response

The Shire of Jerramungup recognized State Emergency Management Policy 4.2 “Funding for Emergencies” which outlines the Hazard Management Agency responsible for meeting costs associated with an emergency.

1.13 Roles & Responsibilities

Local Emergency Coordinator

The local emergency coordinator for a local government district has the following functions [s. 37(4) of the Act]:

- a. to provide advice and support to the LEMC for the district in the development and maintenance of emergency management arrangements for the district;
- b. to assist hazard management agencies in the provision of a coordinated response during an emergency in the district; and
- c. to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

Chair Person Local Emergency Management Committee

The Chairman of the LEMC is appointed by the local government [s. 38 of the Act]. The Chair of the Shire of Jerramungup LEMC is the Chief Executive Officer of the Shire.

Local Emergency Management Committee

The functions of LEMC are [s. 39 of the Act]:

- a. To advise and assist the local government in establishing local emergency managements for the district;
- b. to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- c. to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

Local Government

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

Hazard Management Agency

A hazard management agency is *'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.'* [EM Act 2005 s4]

The HMA's are prescribed in the Emergency Management Regulations 2006.

Combat Agencies

A combat agency is *'the agency identified as being primarily responsible for responding to a particular emergency'* AEM Glossary

Support Organization

A support organization 'provides essential services, personal or material support' (AEM Glossary) during an emergency. An example may be the Red Cross or CWA providing meals to welfare center.

PART 2 – PLANNING (LEMC ADMINISTRATION)

This section outlines the minimum administration and planning requirements of the LEMC under the EM Act 2005 and policies.

2.1 LEMC Membership (positions)

The Jerramungup LEMC consists of the following positions & organizations

- Chair – CEO, Shire of Jerramungup
 - Deputy Chair / Local Emergency Coordinator – OIC Jerramungup Police Station
 - Executive Officer – DCEO, Shire of Jerramungup
 - Chief Bush Fire Control Officer, Shire of Jerramungup
 - Department Fire and Emergency Services
 - St Johns Ambulance
 - Volunteer Emergency Services Unit
 - Department for Food and Agriculture WA
 - Medical Centre
 - Department for Child Protection and Family Support (Albany based)
- A comprehensive list of LEMC Membership and contact details can be found at Contacts Tab

2.2 Meeting Schedule

The Local Emergency Management Committee meets 4 times a year in accordance with State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'. Meetings are held on a quarterly basis

2.3 LEMC Constitution & Procedures

The constitution & procedures for LEMC meetings are outlined under State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'

2.4 Annual Reports Annual Business Plan

The Executive Officer will complete and submit the Annual Report on behalf of the Committee and Local Governments in accordance with State Emergency Management Policy 2.6 "Annual Reporting".

2.5 Emergency Risk Management

In 2007 the Shire of Jerramungup completed the emergency risk management process. The risk treatment schedule resulting from this is attached as an appendix. The emergency risk management process was reviewed in May 2009. A copy of the full report is available from the Shire on request.

PART 3 – RESPONSE

3.1 Risks – Emergencies Likely to Occur

The following is a table of emergencies that are likely to occur within the Shire of Jerramungup;

Table 3.1

Hazard	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan
Bushfire – DPaW land	DPaW	DPaW	BFB’s, DFES	Bushfire	
Bushfire – UCL, Shire & other	Shire of Jerramungup	BFB’s	DPaW, DFES	Bushfire	
Severe Storm	DFES	VES Unit Jerramungup & Bremer Bay	SES Gnowangerup	Severe Storm	
Marine Oil Pollution	Dept. Transport	DoT Albany		Marine Oil Pollution	
Animal or Plant Disease	DAFWA	DAFWA Jerramungup		Animal and Plant Biosecurity	
Flood	DFES	VES Unit Jerramungup	SES Gnowangerup	Flood	
Road Transport Accident	WA Police	WAPOL Jerramungup	VES Unit Jerramungup & Bremer Bay SJA	Road Crash	
Human Epidemic	Dept. Health	Jerramungup Health Service		Human Epidemic	
Air Crash	WA Police	WA Police Jerramungup		Air crash	

These arrangements are based on the premise that the HMA responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA’s and Combat agencies may require Shire of Jerramungup resources and assistance in emergency management. The Shire of Jerramungup is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

3.2 Activation of Local Arrangements

The Hazard Management Agency or the Local Emergency Coordinator (LEC) in consultation with the Hazard Management Agency is responsible for the implementation of the Arrangements and for activating the required organisations in accordance with these Arrangements.

Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

Triggers for the activation of an ISG

The activation of an ISG should be considered when the following occur;

- a. For a level 2 incident;
- b. Requirement for possible or actual evacuation;
- c. A need to coordinate warning/information to community during a multi-agency event;
- d. Where there is a perceived need relative to an impending hazard impact. (Flood, fire, storm surge);
- e. Multi agency response where there is a need for collaborative decision making and the coordination of resources/information; and
- f. Where there is a need for regional support beyond that of a single agency.

Membership of an ISG

The Incident Support Group is made up of agencies /representatives that provide support to the Hazard Management Agency. As a general rule, the recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

Frequency of Meetings

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

Emergency Coordination Centre Information

The Emergency Coordination Centre is where the Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable ECCs within the District.

The following table provides the contact details for opening each site:

Table 3.2

**Shire of Jerramungup
8 Vasey Street, Jerramungup
9835 1022**

	Name	Phone	Mob
1 st Contact	CEO – Brent Bailey	9835 1022	0429 204 538
2 nd Contact	DCEO – Charmaine Solomon	9835 1022	0429 351 025
3 rd Contact	CESO – Ash Peczka	9835 1022	0438 498 221

**Bremer Bay Community Resource Centre
Mary Street, Bremer Bay**

	Name	Phone	Mob
1 st Contact (Office Hours)	Naomi Hall Bremer Bay Community Resource Centre	9837 4171	0409 228 534
2 nd Contact	Karen Roberts	9837 4171	
3 rd Contact	Craig Pursey	9837 4070	0458 705 283

Note : All staff members at the Bremer Bay CRC have access afterhours.

**Jerramungup Community Resource Centre
Tobruk Road, Jerramungup**

	Name	Phone	Mob
1st Contact (Office Hours)	Mrs. Erin Tapscott Ms. Debbie Booth	9835 1630	0447 752 169
2 nd Contact After hours Sherryle has the key in her meter box located; 2 Kokoda Road, Jerramungup	Mrs. Sherryle Ditchburn	9835 1175	0429 352 082
3 rd Contact	CEO Brent Bailey	9835 1022	0429 204 538

Media Management and Public Information.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the HMA.

It is likely that individual agencies will want to issue media releases for their areas of responsibility (eg Water Corporation on water issues, Western Power on power issues, etc.) however the release times, issues identified and content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

The Shire President of the Shire of Jerramungup or his/her authorised delegate will be the spokesperson for the Shire of Jerramungup.

3.3 Public Warning Systems

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Systems

The Shire of Jerramungup operates a SMS system for its bush fire network. It is a subscriber system however it covers a large extent of the community and may be used as a tool to get information into the community.

To access the system contact the Shire of Jerramungup – 9835 1022

Radio

ABC Radio – Broadcasts on 558am

Ph: 9842 4011 Albany

Radio West – Broadcasts on 1071am – note: limited range around town sites

Ph: 9842 2783 – Albany

Ph: 9821 2972 - Katanning

Public Notices

Public Notice Boards are available at the Shire of Jerramungup, Bremer Bay Community Resource Centre and Jerramungup Community Resource Centre.

3.4.1 Evacuation

Evacuation is a risk management strategy which may need to be implemented, particularly in regards to cyclones, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources.

These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.

The HMA will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.

3.4.1 Evacuation Planning Principles

The decision to evacuate will only be made by a Hazard Management Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

State Emergency Management Policy 4.7 ‘Community Evacuation’ should be consulted when planning evacuation.

Management

The responsibility for managing evacuation rests with the HMA. The HMA is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The HMA is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the ‘combat agency’ for carrying out the evacuation and they may use the assistance of other agencies such as the SES.

Whenever evacuation is being considered the Department for Child Protection and Family Support must be consulted during the planning stages. This is because CPFS have responsibility under State Arrangements to maintain the welfare of evacuees under Westplan Welfare.

Special Needs Groups

The following table details sections of the community that may require assistance or special attention in an emergency, particularly if evacuation is required.

Special Needs Groups Bremer Bay

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Bremer Bay Primary School	Primary School	Garnett Road, Bremer Bay	Ms. Vanessa Rodda Principal 9837 4010 Principal Residence 9837 4454	Bremer Bay Primary School 9837 4010	34 students 6 staff	Evacuation Plan is being reviewed as at 2013 following the Bremer Bay Fires Note: School will provide LEMC with copy.
Bremer Bay Aged Care Units	Aged Care Accommodation	Roderick Street, Bremer Bay	Stephen Wadsworth, Shire Ranger - Shire of Jerramungup 0429 351 022 Brent Bailey CEO, Shire of Jerramungup 0429 204 538	Leanne Laurie 0428 374 026 Nurse Practitioner Bremer Bay & Jerramungup Health Centre	7 aged care residents	Evacuation Plan to be developed.

Special Needs Groups Gairdner & Bremer Bay

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Gairdner Primary School	Primary School	Lot 1749 Gairdner South Road, Gairdner	Phil Rowett Principal 9836 1014 Principal Res 9836 1079	Diana Cooke 9836 1014	49 Students 7 Staff (approx averages)	Evacuation plan to be provided to LEMC Note School advised that Evac Plan is being reviewed 2013.
Bremer Bay Health Centre	Health Centre	John Street, Bremer Bay	Leanne Laurie 0428 374 026 Nurse Practitioner	Bremer Bay Health Centre 9837 4026	1-4 Staff 1-5 Patients (approx averages)	Evacuation Plan to be provided to LEMC.
Bremer Bay Child Care Centre	Child Care Centre Note: Bremer Bay CRC have access to Childcare building	Mary Street, Bremer Bay	Child Care Centre Emma Rainbow 9837 4277	Emma Rainbow	6-10 (approx averages)	Evacuation Plan to be provided to LEMC.

Special Needs Groups Jerramungup

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Jerramungup District High School	District High School	Lot 12 Lancaster Road, Jerramungup	Leigh Nelson 9835 1233	Anne McKinlay 9835 1233	107 Students 10 Staff (approx averages)	Evacuation Plan to be provided to LEMC.
Jerramungup Pre-School	Kindy and Pre-Primary	Memorial Road, Jerramungup	Leigh Nelson 9835 1233	Vikki Lee 9835 1416	Numbers included in Jerramungup District Highschool	Evacuation Plan to be provided to LEMC.
Jerramungup Child Care	Child Care Centre	Spitfire Avenue, Jerramungup	Coordinator: Sandrine Pasfield 9835 1010	Helen Cullum President 0427 770 219	8-19 (approx. averages)	Evacuation Plan to be provided to LEMC.
Jerramungup Health Centre	Medical Centre	Kokoda Road, Jerramungup	Ph: 9835 1004 Mob: 0429 351 007	Registered nurse	4-5 Staff 2-3 Patients	Evacuation Plan to be provided to LEMC.
Jerramungup Aged Care Units	Aged Care Accommodation	7 Derrick Street, Bremer Bay	Shire of Jerramungup 9835 1022 After Hours: Brent Bailey CEO, Shire of Jerramungup 0429 204 538	Brent Bailey 0429 204 538	4 -6 (approx averages)	Evacuation Plan to be developed

Note: Averages current from September 2013.

3.4.2 Demographics

Refer to tab 'Demographics'

NOTE: During the summer months there is a dramatic increase in the population around Bremer Bay from tourism. This also includes people camping in the unallocated crown land, Doubtful Island, Point Ann, Point Henry, Dillon Bay and general coastal areas. The number of people in these areas is estimated at several thousand. Contacting and getting information about an emergency will be difficult. Previous education campaigns have focused on encouraging people to listen to the ABC Radio for information.

Evacuation / Welfare Centres

For a detail list of evacuation / welfare centres see tab 'Evacuation Centres'.

3.4.3 Matrix

The purpose of the following matrix is to outline the length of time and number of people the welfare centre can facilitate. Full details on each centre are under tab 'Evacuation Centres'

Table 3.3

No. of People	Duration				
	0-8 Hrs	8 Hrs - 1 Day	1-3 Days	3-7 Days	1 Week +
1-10					
10-100		Bremer Bay Sports Club			
100-500	Bremer Bay Community Centre & Roe Park, Jerramungup	Boxwood Sports Pavilion	Jerramungup Sports Pavilion Boxwood Sports Pavilion		
500+		Jerramungup Sports Pavilion	Boxwood Sports Pavilion		

Routes & Maps

The Shire is currently upgrading Jerramungup and Bremer Bay townsite maps. Please contact the Shire on 9835 1022 for information.

Animals (including assistance animals)

There are no animal management facilities such as pounds or kennels available in the Shire. Assistance animals will be welcomed into welfare centres. Other animals will need to be managed on a case by case basis. The Shire Ranger may be available to assist with this matter dependant on the incident.

3.5 Welfare

The Department for Child Protection and Family Support (CPFS) has the role of managing welfare. The Department must be contacted whenever evacuation is being considered and must be involved in the planning process.

Local Welfare Coordinator

The local welfare coordinator is located in the Albany Regional Office. Contact details are;

Team Leader, Department for Child Protection and Family Support, Albany

Ph: (Office Hours): 9841 0777

Ph: After Hours via Crisis Care: 1800 199 008

Local Welfare Liaison Officer

The Deputy Chief Executive Officer or his/her nominee will be the Local Welfare Officer.

This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

District Emergency Services Officer

The Department for Child Protection and Family Support shall appoint a District Emergency Services Officer (DESO) to prepare local welfare plans. The DESO for the Shire of Jerramungup is contained in Contacts Register.

3.6 State & National Registration & Enquiry

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department for Child Protection and Family Support (CPFS) has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved CPFS have reciprocal arrangements with the Red Cross to assist with the registration process.

There is no Red Cross agency available in the Shire of Jerramungup, as such the Department for Child Protection and Family Support will make arrangements as required.

Welfare Centres

See evacuation centres

PART 4 – RECOVERY

Please refer to the Shire of Jerramungup Local Recovery Management Plan (appendix to this document)

PART 5 – Emergency Contacts Directory

See tab 'Contacts'

PART 6 – EXERCISING & REVIEWING

Exercising

Aim

The aim of any exercise conducted by the LEMC should be to assess the Local Emergency Management Arrangements, not a HMA's response to an incident. This is a HMA responsibility.

Frequency

The LEMC will hold an exercise on an annual basis

Types

Exercises may be either

- a) Discussion
- b) Field

Reporting of Exercises

Exercises should be reported to the DEMC as per State Emergency Management Policy 2.5.

Review

The Executive Officer should ensure this document is reviewed as follows;

Item	Review
Contact Details	Each quarterly meeting
Local Arrangements – contents	Annually
Local Arrangements – via exercise	Annually
Emergency Risk Management	5 years or if there is a significant change

Contacts

LEMC Contacts updated June 2014

Name <i>(Incl. email address)</i>	Organisation	Address	Phone (w)	Phone (a/h)	Fax
Brent Bailey Shire of Jerramungup ceo@jerramungup.wa.gov.au	CEO	8 Vasey Street, Jerramungup WA 6337	PH: 9835 1022	Mob: 0429 204 538	Fax: 9835 1161
Charmaine Solomon Shire of Jerramungup dceo@jerramungup.wa.gov.au	Deputy CEO	8 Vasey Street, Jerramungup WA 6337	Ph: 9835 1022	Mob: 0429 351 025	Fax: 9835 1161
Steve Evans Jerramungup Police steve.evans@police.wa.gov.au	OIC	6 Vasey Street, Jerramungup	Ph: 9835 0222	Mob: 0427 474 448	
Pauline Vallance Jerramungup Police pauline.vallance@police.wa.gov.au	2IC	6 Vasey Street, Jerramungup	Ph: 9835 0222	Mob: 0417 240 565	
David Edwards dave@hasselldistricttraders.com.au	Chief Bush Fire Control Officer	8 Vasey Street, Jerramungup WA 6337	Ph: 9835 1424	Mob: 0429 100 007	
Stephen Wadsworth Shire of Jerramungup ranger@jerramungup.wa.gov.au	Ranger	8 Vasey Street, Jerramungup WA 6337	Ph: 9835 1022	Mob: 0429 351 022	
Ashley Peczka ceso@jerramungup.wa.gov.au	Community Emergency Services Officer	8 Vasey Street, Jerramungup WA 6337	Ph: 9835 1022	Mob: 0438 498 221	Fax: 9835 1161

Shire of Jerramungup Local Emergency Management Arrangements

Leanne Laurie leanne.laurie@health.wa.gov.au	Nurse Practitioner/Manager Bremer Bay & Jerramungup Health Centre	John Street, Bremer Bay	Ph: 9837 4026	Mob: 0428 374 026	
Bev Taylor	Registered Nurse Jerramungup Nursing Post	Kokoda Road, Jerramungup	Ph: 9835 1004	Mob: 0429 351 007	Fax: 9835 1077
Anthony Armstrong michellearmstrong1@bigpond.com jmpfesa@westnet.com.au	OIC Jerramungup VFES	Memorial Road, Jerramungup	Ph: 9835 1740	Mob: 0427 651 561	Fax: 9835 1745
John Iffla jojohasa@bigpond.com admin@bremerbaycrc.com	OIC Bremer Bay VFES	Mary Street, Bremer Bay		Mob: 0427 374 298	
Andrew Brooker St John Ambulance Andrew.brooker@ambulance.net.au	Community Paramedic			Mob: 0417 127 889	
Adam Smith Department of Fire and Emergency Services adam.smith@sema.wa.gov.au	Executive Officer, Great Southern District Emergency Management Committee	5 Hercules Crescent, Albany WA 6330	Ph: 9845 5007	Mob: 0429 104 007	Fax: 9841 6719
Danielle Wisewould elleinad_82@hotmail.com	Level 2 Volunteer & VDO St John Ambulance	9 Kokoda Rd, Jerramungup, WA 6337	Ph: 9835 1838	Mob: 0429 830 612	

Shire of Jerramungup Local Emergency Management Arrangements

Neville Blackburn Department for Child Protection and Family Support Neville.Blackburn@cpfs.wa.gov.au	District Emergency Services Officer - Great Southern	Albany	Ph: 9845 7909	Mob: 0438 934 827	
Sarah Matthews Department of Fire and Emergency Services sarah.matthews@dfes.wa.gov.au	Community Engagement Officer	Department of Fire and Emergency Services Great Southern Region 5 Hercules Crescent, Albany	Ph: 9845 5017	Mob: 0418 802 762	Fax: 9841 6719

DPaW Contact Details

Vince Hilder Department Parks and Wildlife vince.hilder@dpaw.wa.gov.au	District Fire Coordinator DPaW	120 Albany Highway, Albany WA 6330	Ph: 9842 4500	Mob: 0429 200 858	Fax:
Peter Hartley Department Parks and Wildlife peter.hartley@dpaw.wa.gov.au	District Manager DPaW	120 Albany Highway, Albany WA 6330	Ph: 9842 4500	Mob: 0427 423 657	
Peter Masters Department Parks and Wildlife Peter.Masters@dpaw.wa.gov.au	Senior Operations Officer	120 Albany Highway, Albany WA 6330	Ph: 9838 1967	Mob: 0488 919 598	Fax: 9838 1965

Note: In the event of an after hours emergency contact the DPaW office and it will automatically direct you to emergency personnel on call.

School Contact Details

<p>Mr Leigh Nelson Principal Jerramungup District High School</p> <p>leigh.j.nelson@education.wa.edu.au</p>	<p>Principal</p>	<p>Lancaster Street, Jerramungup</p>	<p>Ph: 9835 1233 Jerramungup Pre-Primary Ph: 9835 1416</p>		<p>Fax: 9835 1013</p>
<p>Mr Phillip Rowett Principal Gairdner Primary School</p> <p>Phillip.Rowett@education.wa.edu.au</p>	<p>Principal</p>	<p>Lot 1749, Gairdner South Road, Gairdner</p>	<p>Ph: 9836 1014</p>		<p>Fax: 9836 1054</p>
<p>Ms Vanessa Rodda Principal Bremer Bay Primary School</p> <p>Vanessa.Rodda@education.wa.edu.au</p>	<p>Principal</p>	<p>Garnett Road, Bremer Bay</p>	<p>Ph: 9837 4010</p>		<p>Fax: 9837 4126</p>

Risk Register Schedule

The following table is a summary of the risks identifies through the emergency risk management process. A detailed report is available from the Shire of Jerramungup.

Hazard	HMA
Bushfire – DPaW land	DPaW
Bushfire – UCL, Shire & other	Shire of Jerramungup
Severe Storm	DFES
Marine Oil Pollution	Dept Transport
Animal or Plant Disease	DAFWA
Flood	DFES
Road Transport Accident	WA Police
Human Epidemic	Dept Health
Air Crash	WA Police

Resources

Shire of Jerramungup

Resources Schedule

Plant and equipment resources

Location:		
Contact/s		Mob:
Brent Bailey	CEO, Shire of Jerramungup	0429 204 538
Chris Miller	Engineering Officer	0400 219 073
Charmaine Solomon	Deputy CEO, Shire of Jerramungup	0429 351 025

Item description	Registration
Seniors Community Bus	JP 722
John Deere Road Grader	JP 0011
Caterpillar Road Grader	JP 0010
Excavator	
John Deere F/E Loader	JP 0027
Volvo Low Loader Tool Carrier	JP 4816
Terex Skid Steere Loader	JP 4888
C/Made Boxtop (water pump)	JP 0040
Mitsubishi Tip Truck	JP 007
Isuzu Prime Mover	JP 008
Isuzu Tip Truck Twin Cab	JP 0015
Isuzu Tip Truck – Bremer	JP 0034
Isuzu Single Axle Rural Maintenance	JP 009
Isuzu Tandem Axle Const	JP 006
SFM Semi Trailer	JP 3914
Fuel Trailer	
Boxtop Trailer	JP 0030
Nolist Road Roller	JP 0041
Nolist Road Roller	1CPD 001
Nolist Road Roller	JP 4875
Isuzu Ttop Truck over 7 tonne	JP 004
Nolist Trailerplant	JP 0020
Loadstar Boxtop Trailer	JP 0018
Alcamp Boxtop Trailer	JP 0029
Loadstar Boxtop Trailer	JP 3902
C/Made Trailerplant	JP 0023

Shire of Jerramungup – Bushfire Contacts

Name	Position	Contact No#
David Edwards	Chief Bushfire Control Officer (Jerramungup VFES)	M: 0429 100 007
Trevor Ross	Deputy Chief Bushfire Control Officer (Jacup Bushfire Brigade)	M: 0427 355 023
Alex Jones	Deputy Chief Bushfire Control Officer (Gairdner Bushfire Brigade)	M: 0427 751 062
Ashley Peczka	Community Emergency Services Officer (Shire of Jerramungup)	M: 0438 498 221
*Dispatch of crews need to be requested through DFES Communications		

Shire of Jerramungup – Bushfire Brigade Resources

Brigade Name	Appliance Type
Boxwood Hill Bushfire Brigade	2.4 Rural
Gairdner Bushfire Brigade	4.4 Broadacre
Jacup Bushfire Brigade	4.4 Broadacre
Needilup Bushfire Brigade	2.4 Rural Fast Fill Trailer

Evacuation / Welfare Centre Information
Primary / Immediate Evacuation Point - Jerramungup

	Details
Establishment/Facility:	Roe Park, Jerramungup / Town Hall, Jerramungup
Physical Address	Memorial Road, Jerramungup
Telephone No	(08) 9835 1022
Fax No	(08) 9835 1161
Email Address	council@jerramungup.wa.gov.au
Contact	Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337



Contacts

Name	Position	Work contact	A/hrs contact
Brent Bailey	CEO, Shire of Jerramungup	9835 1022	Mob 0429 204 538
Charmaine Solomon	Deputy CEO	9835 1022	Mob 0429 351 025
Chris Miller	Engineering Officer	9835 1022	Mob 0400 219 073

Access Details

	Details
Keys	Yes (Held at the Shire of Jerramungup)
Alarm	No
Security	No
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	100 – 500
Sleeping	
Duration	0 – 8 hours

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	

<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	No	
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	No	
BBQs	Yes	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	No	
<u>External Facilities:</u>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	

Shire of Jerramungup Local Emergency Management Arrangements

Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

Evacuation / Welfare Centre Information
Primary / Immediate Evacuation Point – Bremer Bay

	Details
Establishment/Facility:	Pelican Park, Bremer Bay / Bremer Bay Community Centre
Physical Address	7 Mary Street, Bremer Bay
Telephone No	(08) 9837 4171
Fax No	(08) 9837 4272
Email Address	bremerbay@bremerbaycrc.com
Contact	Bremer Bay Community Centre, 7 Mary Street, Bremer Bay WA 6338 Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337



Contacts

Name	Position	Work contact	A/hrs contact
Naomi Hall	Manager, Bremer Bay Community Resource Centre	9837 4171	0409 228 534
Karen Roberts	Employee, Bremer Bay CRC	9837 4171	
Stephen Wadsworth	Shire Ranger	9835 1022	0429 351 022
Brent Bailey	CEO, Shire of Jerramungup	9835 1022	0429 204 538

Access Details

	Details
Keys	Yes
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	0 -100
Sleeping	
Duration	0 – 8 hours

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	

<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	No	
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	No	
BBQs	Yes	
Conference Rooms	Yes	
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	No	

External Facilities:		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

Other Evacuation Points Long Term:

Long Term Evacuation Point - Jerramungup

	Details
Establishment/Facility:	Jerramungup Entertainment Centre
Physical Address	Derrick Street, Jerramungup
Telephone No	(08) 9835 1022
Fax No	(08) 9835 1161
Email Address	council@jerramungup.wa.gov.au
Contact	Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337





Contacts

Name	Position	Work contact	A/hrs contact
Brent Bailey	CEO, Shire of Jerramungup	9835 1022	Mob 0429 204 538
Charmaine Solomon	Deputy CEO	9835 1022	Mob 0429 351 025
Chris Miller	Engineering Officer	9835 1022	Mob 0400 219 073

Access Details

	Details
Keys	Yes (Held at the Shire of Jerramungup and affiliated clubs)
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	500 – 800
Sleeping	500
Duration	3 days

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	Yes	
<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	In Sports Club area. Separate access required. Negotiations to be arranged with the Jerramungup Sports Club Inc.
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	Yes	3 rooms located upstairs from the entertainment centre floor – restricted to CPFS if required.
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	In all areas except basket ball courts
Heating	Yes	As above
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	Gas
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	

Outside Children’s Play Area	Yes	
Recreation Rooms	Yes	
BBQs	Yes	
Conference Rooms	Yes	
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	Yes	
<u>External Facilities:</u>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

	Details – Kitchen & Seating Arrangements
Establishment/Facility:	Jerramungup Sports Club
Physical Address	Derrick Street, Jerramungup
Telephone No	9835 1092 – Jerramungup Sports Club
Fax No	Nil
Email Address	Nil

Other:

Main powerboard location:

Located at the entrance of Jerramungup Sports Club.

Water stop cock location:

Approximately 100 metres north of the entrance on the western side of the road.

Other Evacuation Points Long Term:

Long Term Evacuation Point – Bremer Bay

	Details
Establishment/Facility:	Bremer Bay Sports Club
Physical Address	Frantom Way, Bremer Bay
Telephone No	9837 4044 – Peter Tozer, President
Fax No	Nil
Email Address	Nil



Contacts

Name	Position	Work contact	A/hrs contact
Peter Tozer	President Bremer Bay Sports Club	9837 4044	
Terri Smart	Acting Secretary	9837 4445	0427 374 449
Corrine Hobbs	Member	9837 4134	0429 374 134
Brent Bailey	CEO	9835 1022	0429 204 538

Access Details

	Details
Keys	Yes (All affiliated clubs have a key and access)
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	10 – 100
Sleeping	100
Duration	1 day

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	Yes	
<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	

Shire of Jerramungup Local Emergency Management Arrangements

Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	Yes	
RCD Protected	Yes	
Power Points	Yes	
Generator Port		
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	Yes	
BBQs	Yes	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	Yes	
<u>External Facilities:</u>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	No	

Shire of Jerramungup Local Emergency Management Arrangements

Caravan/Articulated Vehicles	Yes	

Other:

Main powerboard location:

Left hand side of the main door.

Water stop cock location:

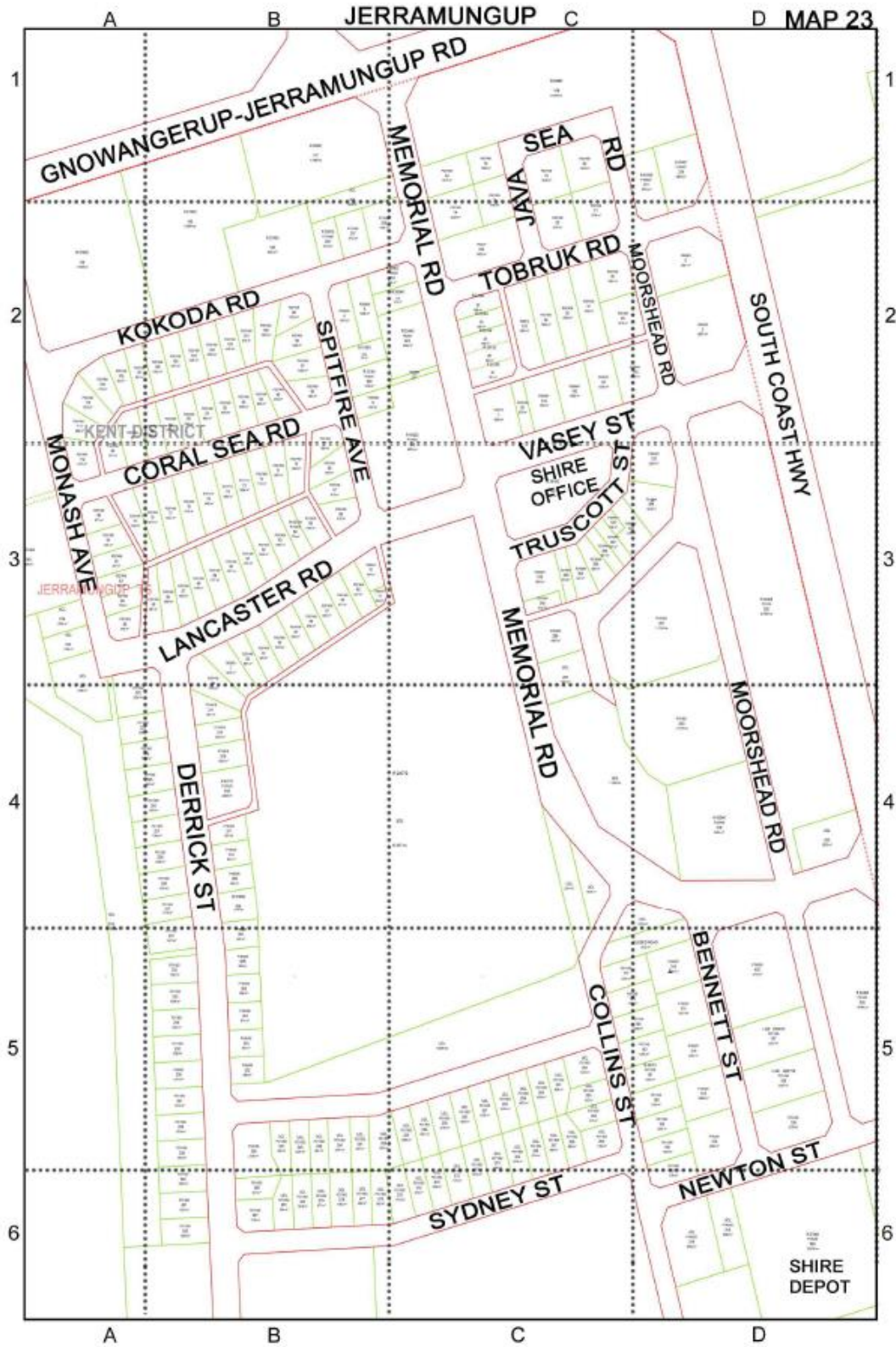
Boar water is used. Rain water tank is located adjacent tennis courts.

The following places have been identified as evacuation points but would not be suitable as welfare centres for any more than 12 hours duration.

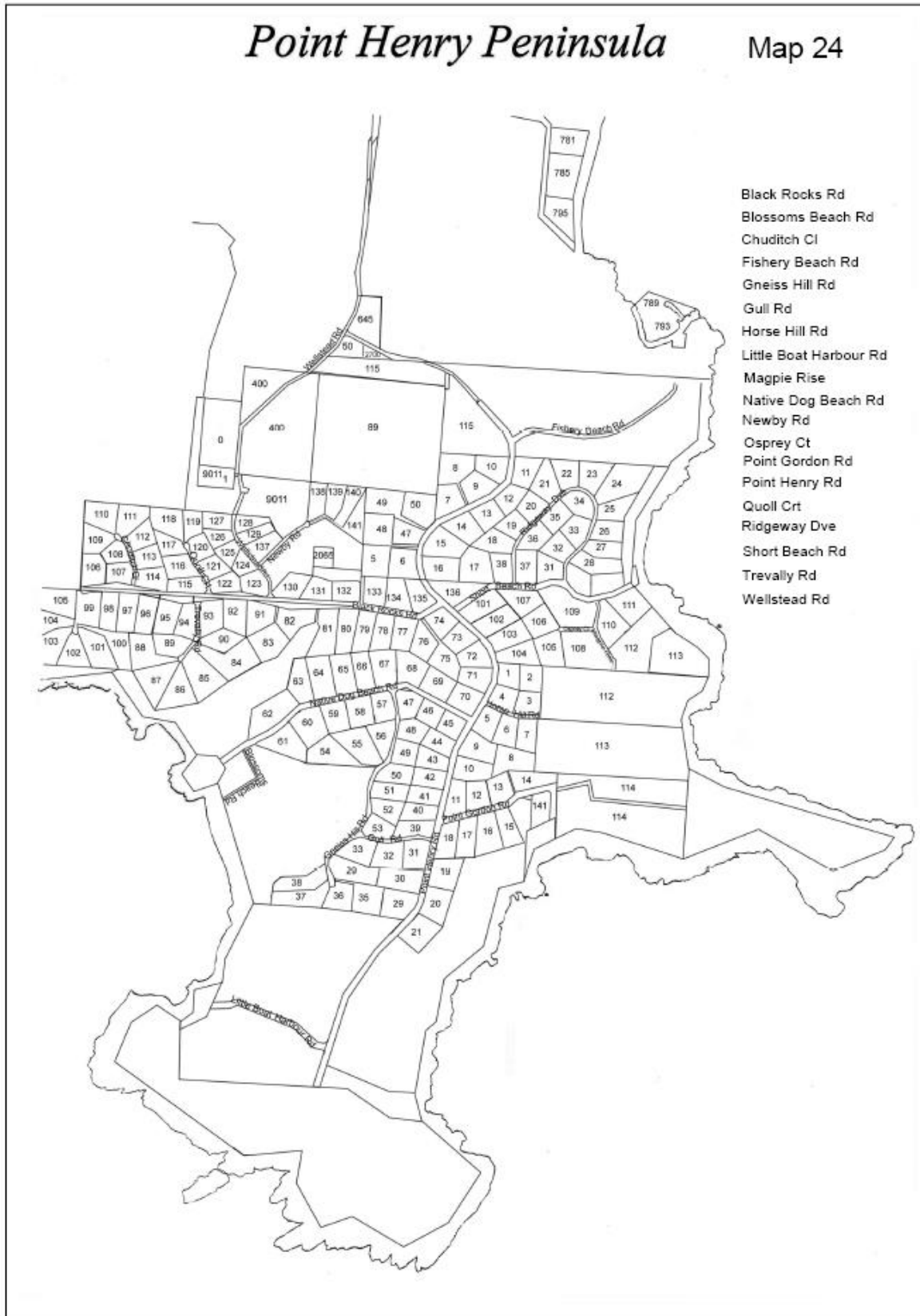
Name	Location	Contact
Boxwood Hills Combined Sports Club	Borden – Bremer Bay Road	Deanne Glass: 9837 1035 Haidee Brooks: 0427 995 766
Gairdner Town Hall	Gairdner Town Centre	Ph: 9836 1035
Fitzgerald Town Hall	Fitzgerald Town Centre	Rosemary Wisewould: 98356024

Map of the Townsite

Jerramungup Townsite – Larger scale maps can be obtained from the Shire office.



Point Henry – Larger scale maps can be obtained from the Shire office.



Boxwood Hill – Larger scale maps can be obtained from the Shire office.



Demographics

Source: Australian Bureau of Statistics – 2011 Census

Bremer Bay

People **752**

Male 418

Female 334

Median Age 43

Jerramungup

People **480**

Male 258

Female 222

Median Age 35